



European Centre for Disease Prevention and Control
Vacancy for the post
Senior Expert Vaccine-preventable Diseases
in the Surveillance and Response Support Unit
(ECDC/AD/2016/SRS-SEVPD)

Applications are invited for the above Temporary Agent post at the European Centre for Disease Prevention and Control (ECDC).

Job description

The jobholder will report to the Group Leader of Group A of the Surveillance Section within the Surveillance and Response Support Unit (SRS) and will work as part of the [vaccine-preventable disease \(VPD\) programme](#).

He/She will be responsible in particular for the following areas of work:

- Assist in planning and prioritising ECDC activities in the area of VPD surveillance;
- Coordinate VPD surveillance work on a day-to-day basis (including collection, validation, analysis, interpretation and dissemination of VPD surveillance data);
- Coordinate VPD Disease Networks and interact with Disease Network Coordination Committees;
- Communicate surveillance findings at international scientific conferences and publish peer-reviewed scientific articles based on in-depth analysis of VPD surveillance data;
- Manage activities and service contracts aiming to improve integration of national laboratory capacity into EU-wide VPD surveillance;
- Assist Member States in assessing and strengthening national VPD surveillance;
- Contribute to developing and maintaining close working relations between the Centre and national/international bodies responsible for VPD surveillance;
- Contribute to other activities of ECDC, as required, in his/her field of expertise;
- May be asked to contribute to the 24/7 duty system of ECDC and to work responding to international public health emergencies.

Qualifications and experiences required

A. Formal requirements

In order to be an eligible candidate you need to fulfil a set of formal requirements. These requirements are:

- A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four years or more, or a level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least one year when the normal period of university education is at least three years¹;
- At least 9 years of professional experience² (following the award of the diploma);
- Thorough knowledge of one of the languages of the Communities and a satisfactory knowledge of another language of the Communities to the extent necessary for the performance of his/her duties³;
- Nationality of one of the EU Member States or of Norway, Iceland or Liechtenstein;
- To be entitled to his or her full rights as a citizen⁴;
- To have fulfilled any obligations imposed by the applicable laws on military service;
- Meet the character requirements for the duties involved; and
- Be physically fit to perform the duties linked to the post.

B. Selection criteria

To qualify for this post we have identified *essential criteria* with regard to *professional experience* and *personal characteristics/interpersonal skills*. These are:

Professional experience/knowledge:

- University degree in the field of medicine, public health or epidemiology;
- At least 5 years of professional experience in positions related to the duties as outlined in the job description;
- Proven experience in running VPD surveillance systems at regional, national or international level;
- Proven experience in data analysis using statistical and analytical epidemiological methods;

¹ Only diplomas and certificates that have been awarded in EU member states or that are the subject of equivalence certificates issued by authorities in the said Member States shall be taken into consideration

² Compulsory military service is always taken into consideration.

³ In addition, in order to be eligible for a promotion through an annual promotion exercise the staff members have to have a working knowledge of a third EU language, as described in the applicable Staff Regulations and Implementing Rules.

⁴ Prior to the appointment, the successful candidate will be asked to provide a certificate from the police file to the effect of non-existing criminal record.

- Proven skills in communicating scientific information to authorities, peers as well as to a wider audience, especially in publishing scientific articles;
- Proven experience in managing large projects with multiple partners and stakeholders;
- Good knowledge of VPD epidemiology and laboratory aspects;
- Excellent command of English, both written and spoken.

Personal characteristics/interpersonal skills:

- Excellent analytical skills;
- Excellent organisational and project management skills and ability to prioritise;
- Quality-driven and service-minded;
- Strong interpersonal and communication skills and ability to work well in a team;
- Ability to empower, motivate and lead others;
- Committed to continuous learning and keeping abreast of developments within their field of expertise.

We have also identified experiences and skills that are advantageous for this post. These are:

- Training in field epidemiology (e.g. EIS, EPIET, FETP);
- Training in vaccinology;
- MD specialisation in public health, infectious diseases or paediatrics;
- Proven track record of scientific research in the area of VPD;
- Experience in detecting and investigating vaccine-preventable disease outbreaks;
- Sound knowledge of evidence-based methodologies and experience in coordinating expert panels.

Depending on the number of applications received, the selection committee may apply stricter requirements within the aforementioned selection criteria.

Appointment and conditions of employment

The jobholder will be appointed on the basis of a shortlist proposed by the Selection Committee to the Director. This vacancy notice is the basis for the establishment of the Selection Committee's proposal. Candidates may be requested to undergo written tests. Candidates should note that the proposal may be made public and that inclusion in the shortlist does not guarantee recruitment. The shortlist of candidates will be established following an open selection process.

The successful candidate will be recruited as a Temporary Agent, pursuant to article 2f) of the Conditions of Employment of Other Servants of the European Communities, for a period of five years which may be renewed. The appointment will be in grade **AD 8**.

Applicants should note the requirement under the EU staff regulations for all new staff to complete successfully a probationary period.

For any further information on contractual and working conditions, please refer to the Conditions of Employment of Other Servants of the European Communities, which are available at the following link:

http://ecdc.europa.eu/en/aboutus/jobs/Documents/Staff_Regulations_2014.pdf

The place of employment will be Stockholm, where the Centre has its activities.

Reserve list

A reserve list may be created and used as a reserve for recruitment, should similar vacancies arise. It will be valid until 31 December 2017 and may be extended.

Application procedure

To apply please send a completed application to Recruitment@ecdc.europa.eu clearly indicating the vacancy reference and your family name in the subject line of the email.

For your application to be valid you must complete all required sections of the application form, which should be submitted in Word or PDF format and preferably in English⁵. Any incomplete applications will be considered invalid.

The ECDC application form can be found on our website here:

<http://ecdc.europa.eu/en/aboutus/jobs/Pages/JobOpportunities.aspx>

The closing date for the submission of applications is **13 June 2016, at 24:00 CET**.

Due to the large volume of applications received, only candidates selected for interviews will be notified.

Further information regarding the status of this selection procedure can be found on our website using the above link.

⁵ This vacancy notice has been translated into all 24 official EU languages from its English original. As the language of day-to-day operations in the Agency is generally English, ECDC prefers to receive the application in English.