

Scientific Officer Communicable Disease Prevention and Control

Unit: Disease Programmes

Reference: ECDC/FGIV/2020/DPR-SOCD

Applications are invited for the above Contract Agent post at the European Centre for Disease Prevention and Control (ECDC).

Job description

Scientific Officers with this profile contribute to the work of one or more of ECDC's disease programmes (vaccine-preventable diseases and immunisation, sexually transmitted infections, blood-borne viruses and tuberculosis, antimicrobial resistance and healthcare-associated infections, emerging, food- and vector-borne diseases).

ECDC is currently looking to recruit a **Scientific Officer for its sexually transmitted infections, blood-borne viruses and tuberculosis programme**. However, **ECDC will also establish a reserve list which may be used for any future vacancies in these or other areas** and therefore actively encourages applications by candidates with experience/interest in prevention and control of infectious diseases other than sexually transmitted infections, blood-borne viruses and tuberculosis.

He/She will be responsible for or contribute to the following areas of work:

- Plan and implement country support activities (trainings, exchange visits, workshops, country visits etc.) in the area of the disease programme;
- Engage in dialogue with countries on needs for support for communicable disease prevention and control;
- Support the exchange of good practices between countries;
- Support the development and implementation of ECDC guidance in countries;
- Contribute to awareness raising in countries and maintaining the public cognisance of threats from communicable diseases (e.g. World Hepatitis Day, World AIDS Day, World TB Day and other outreach activities);
- Support disease network coordination, including preparation, organisation and follow-up of meetings;

- Liaise with relevant national and international bodies involved in communicable disease prevention and control;
- Contribute to risk assessments;
- Provide support to scientific studies and other disease-specific projects;
- Contribute to public health emergency response and ECDC duty systems, as required;
- Any other tasks related to his/her area of work, as requested.

Qualifications and experiences required

A. Formal requirements

In order to be an eligible candidate you need to fulfil a set of formal requirements. These requirements are:

- Completed university studies of at least 3 years attested by a diploma and appropriate professional experience of at least 1 year¹;
- Thorough knowledge of one of the official EU languages and a satisfactory knowledge of another official EU language to the extent necessary for the performance of his/her duties²;
- Nationality of one of the EU Member States or of Norway, Iceland or Liechtenstein;
- To be entitled to his or her full rights as a citizen³;
- To have fulfilled any obligations imposed by the applicable laws on military service;
- Meet the character requirements for the duties involved; and
- Be physically fit to perform the duties linked to the post.

B. Selection criteria

To qualify for this post we have identified **essential criteria** in regard of professional experience/knowledge and personal characteristics/interpersonal skills.

Professional experience/knowledge:

- Formal training in public health or related topic (e.g. academic degree, EPIET, medical specialisation with substantial public health component);
- At least 3 years, following the award of the diploma, of professional experience acquired in positions relevant to the job description;
- Work experience providing an understanding of the context in which national public health institutes in the EU are working;
- International public health experience in the area of communicable disease prevention and control, including networking and communication with stakeholders;
- Proven experience in project management;

1 Only diplomas and certificates that have been awarded in EU member states or that are the subject of equivalence certificates issued by authorities in the said Member states shall be taken into consideration.

2 Candidates with a non-official EU language or English as their mother tongue must provide proof of their level of a second language with a certificate (B1 or higher).

3 Prior to the appointment, the successful candidate will be asked to provide a certificate from the police file to the effect of non-existing criminal record.

- Experience and skills in writing reports and delivering oral presentations;
- Excellent level of English, both written and spoken.

Personal characteristics/interpersonal skills:

- Ability to take initiative;
- Quality-driven;
- Organisational skills and ability to manage responsibilities under routine conditions as well as under pressure;
- Ability to work collaboratively in an international, multi-cultural team;
- Excellent written and oral communication skills.

Depending on the number of applications received, the selection committee may apply stricter requirements within the aforementioned selection criteria.

Equal Opportunities

ECDC is an equal opportunities employer and encourages applications from all candidates who fulfil the eligibility and selection criteria without any distinction on grounds of age, race, political, philosophical or religious conviction, gender or sexual orientation and regardless of disabilities.

Appointment and conditions of employment

The jobholder will be appointed on the basis of a shortlist proposed by the Selection Committee to the Director. This vacancy notice is the basis for the establishment of the Selection Committee's proposal. Candidates may be requested to undergo written tests. Candidates should note that the proposal may be made public and that inclusion in the shortlist does not guarantee recruitment. The shortlist of candidates will be established following an open selection process.

The successful candidate will be recruited as a contract agent, pursuant to article 3a) of the Conditions of Employment of Other Servants of the European Communities, for a period of five years. The contract may be renewed. The appointment will be in **Function Group IV**.

Applicants should note the requirement under the EU staff regulations for all new staff to successfully complete a probationary period.

For any further information on contractual and working conditions, please refer to the Conditions of Employment of Other Servants of the European Communities, which are available at the following link:

http://ecdc.europa.eu/en/aboutus/jobs/Documents/Staff_Regulations_2014.pdf

The place of employment will be Stockholm, where the Centre has its activities.

Reserve list

A reserve list may be created and used for recruitment, should similar vacancies arise. It will be valid until 31 December of the same year as the application deadline and may be extended.

Application procedure

To apply please send a completed application to Recruitment@ecdc.europa.eu clearly indicating the vacancy reference and your family name in the subject line of the email.

For your application to be valid you must complete all required sections of the application form, which should be submitted in Word or PDF format and preferably in English⁴. Any incomplete applications will be considered invalid.

The ECDC application form can be found on our website here:

<https://ecdc.europa.eu/en/about-us/work-us/recruitment-process>

The closing date for the submission of applications and further information regarding the status of this selection procedure, as well as important information regarding the recruitment process, is noted on our website and can be found using the above link.

Due to the large volume of applications received, only candidates selected for interviews will be notified.

⁴ This vacancy notice has been translated into all official EU languages from its English original. As the language of day-to-day operations in the Agency is generally English, ECDC prefers to receive the application in English.