

Ex-ante publicity notice in negotiated procurement procedure

Subject: "Interior design Consultancy" NP/2016/RMC/7723/01

Short description

The European Centre of Disease Prevention and Control (ECDC), www.ecdc.europa.eu was established in 2005. It is a European Union (EU) Agency with the aim to strengthen Europe's defences against infectious diseases. It is seated in Stockholm, Sweden.

In light of the expiration of the lease contract for its current premises in May 2018, ECDC has looked for and identified building space to lease in order to secure long-term premises.

ECDC is planning to lease a space of about 9,500 square metres. The space is composed of different types of areas (non-exhaustive list): reception, office spaces, meetings rooms, conference spaces, social areas, kitchenettes, canteen, relaxation rooms, gym, library, special purpose rooms (i.e., Emergency Operations Centre - EOC), corridors / halls and other areas if required.

The space will be adapted to ECDC's needs through the fitting-out of an existing building.

After signature of the lease contract planned in July 2016, ECDC will require assistance in planning and design of the interiors of the future premises. The estimated period will be eight months from the date of the signature of the contract, which is estimated to be done in September 2016.

Therefore ECDC is looking to contract high quality consulting services for interior design, with specific knowledge, experience and competence in the planning and implementation of similar interior design projects.

Description of the procedure:

This ex-ante publicity is the first stage of a negotiated procurement procedure below 135,000 Euros with a minimum of 5 candidates, through which ECDC may award the above-mentioned contract.

All economic operators interested in providing the services described above should express their interest before **03/08/2016**, 16h00 CET, by e-mail to tenders@ecdc.europa.eu with the same subject reference as indicated above.

In their expression of interest interested economic operators should demonstrate their ability to provide the relevant services and provide the following information:

- Name
- Address
- Contact person
- E-mail
- Description of main area of business/expertise (max 500 words)

This information will be taken into account by ECDC in order to identify potential candidates.

The Request for Offers and related documents will be provided by e-mail only to the identified candidates.

Please note that ECDC reserves the right not to launch the negotiated procedure.